

CAREER RESEARCH PROJECT

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Computer Literacy

COMPUTER LITERACY CAREER RESEARCH PROJECT

Introduction:

Career Exploration is an important part of your high school education because it gives you a focus for the future. Hopefully you will make decisions about your classes and study habits that reflect your career and education goals.

Career Report:

Write a 2-3 page typewritten paper on a career of interest. Collect research materials from the library and Internet. You must include at least 4 citations from a minimum of four different sources.

Report should be prepared in proper MLA Format with a Works Cited page. To focus your research you should consider the following:

Job Description/Duties

What responsibilities would you have? Which responsibilities would you like and which would you dislike?

Personal Characteristics Needed

What important personal characteristics do you think would be needed to be happy and successful in this occupation? Why does this career fit your personality? What personal values does this career provide that are important to you? (Examples: security, having fun, status, helping others, challenging...)

Education Needed

What specific high school classes and activities would be most helpful in preparing for this career? What type of education or training would you need after high school? List possible colleges/schools where you may receive training.

Work Setting

How many hours would you generally work? What would your work environment be? Would you travel? Would your job be stressful? What would you like and dislike about the work setting?

Wages and Benefits

Entry wages: How much would a worker in this occupation generally start at? What is the range of wages that an experienced worker can earn? Will the worker receive insurance, sick leave, paid vacation etc. Do you see this occupation as providing enough income for you to live according to your expectations?

Employment Outlook

What is the occupational outlook for this career?

Personal Assessment

Explain why you think this occupation would be right for you. How does it fit your personality, interests, values, educational plans.